

Cyfarfod Cyswllt Cynghorau Tref a Chymuned

Nos Iau, 24 Tachwedd 2016 7.00 yh

> Siambr y Cyngor Swyddfeydd y Cyngor Llangefni LL77 7TW

Rhaglen

1. Croeso ac Ymddiheuriadau

2. Materion yn codi o'r Pwyllgor Safonau

Cyflwyniad gan Gadeirydd ac Is-Gadeirydd y Pwyllgor Safonau.

3. Cadarnhau Cofnodion

Cadarnhau cofnodion y cyfarfodydd a gynhaliwyd ar:

3.1 21 Gorffennaf 2016. (Papur A)

3.2 20 Hydref 2016 (Papur B)

4. Grŵp Rhanddeiliaid

Cyflwyno cofnodion y cyfarfod a gynhaliwyd ar 26 Hydref 2016. (**Papur C**)

Mation yn codi:

4.1 Toiledau Cyhoeddus - diweddariad

Town and Community Councils Liaison Meeting

Thursday, 24 November 2016 7.00 pm

> Council Chamber Council Offices Llangefni LL77 7TW

Agenda

1. Welcome and Apologies

2. Matters arising from the Standards Committee

Presentation by the Chair and Vice-chair of the Standards Committee.

3. Confirmation of Minutes

To confirm the minutes of the meetings held on:

3.1 21 July 2016. (Paper A)

3.2 20 October 2016 (Paper B)

4. Stakeholder Group

To submit the minutes of the meeting held on 26 October 2016. (Paper C)

Matters Arising:

4.1 Public Conveniences - update

5. Cwrdd â'r Heriau: Cynigion Cychwynnol ar gyfer Cyllideb 2017/18

Ystyried cynigion cychwynnol y Pwyllgor Gwaith:

5. Meeting the Challenges: Initial Budget Proposals 2017/18

To consider the Executive's initial budget proposals:

Cymraeg: <u>http://www.ynysmon.gov.uk/cyngor-a-democratiaeth/ymgynghori/cwrdd-r-heriau-ein-cynigion-cychwynnol-ar-gyfer-cyllideb-2017/18/130325.article</u>

English: <u>http://www.anglesey.gov.uk/council-and-democracy/consultations/meeting-</u> the-challenges-our-initial-budget-proposals-2017/18/130323.article?redirect=false

Fersiwn pdf o'r ddogfen ymgynghori'n amgaeedig hefyd.

6. Gwydnwch Cymunedau

Cyflwyniad gan Eilwen Jones, Swyddog Cynllunio Argyfwng Rhanbarthol.

7. Siarter Cymuned ar y Cyd

Diweddariad gan Huw Jones, Pennaeth Gwasanaethau Democrataidd.

8. Fforwm Strategaeth laith Ynys Môn – Strategaeth laith 2016 – 2021

9. Etholiadau Lleol 2017

10. Unrhyw fater arall

Consultation document in pdf version also enclosed.

6. Community Resilience

Presentation by Eilwen Jones, Regional Emergency Planning Officer.

7. Shared Community Charter

Update from Huw Jones, Head of Democratic Services.

8. Anglesey Welsh Language Strategic Forum - Welsh Language Strategy 2016 – 2021

- 9. 2017 Local Elections
- 10. Any other business

Town and Community Councils Liaison Forum

Notes of the meeting held on Thursday evening, 21 July 2016 at the Council Chamber, Llangefni at 7.00 pm

Present:

Town and Community Councils

| Cllr John Griffith Cllr Elfed Jones Cllr Gareth Jones Cllr Gwilym O Jones | Cwm Cadnant / Isle of Anglesey County Council Llanbadrig Llanbadrig Llanfair yn Neubwll /Isle of Anglesey County Council |
|--|--|
| Cllr Dyfed Williams | Llanfair yn Neubwll |
| Cllr Hanna Huws | Llanfairpwll |
| Cllr Gareth C Jones | Llanfairpwll |
| Cllr R Meirion Jones | Llanfairpwll / Isle of Anglesey County Council |
| Cllr Ian Owen | Llanfihangel Ysgeifiog |
| Cllr Einion Williams | Llanfihangel Ysgeifiog |
| Cllr J E Lewis | Llangefni / Bodffordd |
| Cllr Dylan Rees | Llangefni / Isle of Anglesey County Council |
| Cllr Margaret Thomas | Llangefni |
| Cllr Sandra Thomas | Llanidan |
| Cllr A W Jones | Mechell |
| Cllr Richard Barker | Menai Bridge |
| Meinir Davies (Clerk) | Menai Bridge |
| Cllr Alan Benson | Trearddur |
| Cllr Bill Rowlands | Trearddur |
| Anna Jones (Clerk) | Tref Alaw |
| Cllr Gordon Browne | Valley |
| Cllr Mavis Swaine-Williams | Valley |

Isle of Anglesey County Council

| Annwen Morgan (Chair) | Assistant Chief Executive – Improving Partnerships, Communities and Services |
|-----------------------|---|
| Llio Johnson | Senior Partnerships Manager |
| Alwyn Jones | Head of Adults Services |
| Elin Williams | Older Adults Transformation Programme Manager |
| John Thomas | ICT Transformation Manager |
| Gwyndaf Jones | Chief Planning Officer |
| Huw Jones | Head of Democratic Services |
| Geraint Wyn Roberts | Scrutiny Officer |
| Rhian Wyn Jones | Policy Officer |

The Assistant Chief Executive explained that Councillor leuan Williams, the Leader of the Council, was unable to be present due to the loss of his mother recently. Sympathy was expressed with Cllr leuan Williams on his bereavement.

1. Apologies

Apologies were received from the following:

Town and Community Councils

Cllr Gwynn Jones – Amlwch Cllr Stan Zalot – Beaumaris Cllr Derek Owen - Llanbadrig Cllr Diana Roberts – Llanfair ME Cllr Delyth Owen - Llanfaelog Geraint Parry (Clerk) – Llangoed and Llanddona Cllr Edna Jones, Margaret Price (Clerk) – Trewalchmai

Isle of Anglesey County Council

Cllr Ieuan Williams (Leader); Cllr J Arwel Roberts (Deputy Leader). Cllrs Llinos Medi Huws, Derlwyn R Hughes, Alun Mummery. Dr Gwynne Jones (Chief Executive).

2. Confirmation of Minutes

The minutes of the meeting held on 28 April 2016 were confirmed as a correct record. With regard to item 3.2 – Partnerships Toolkit – it was noted as follows:

- that the toolkit had been simplified, was in the process of being translated and would be circulated in due course;
- that explanatory workshops would be held at different locations on the island between September and December.

2.1 Well-being of Future Generations (Wales) Act 2015 – Consultation with the communities

As a follow-up to the presentation made to the last meeting of the Forum, an update was provided by Llio Johnson, Senior Partnerships Manager, on the engagement and consultation process which will form part of completing the local Needs Assessment that must be published before the local government elections in May 2017.

It was noted that engagement would take place during October and November, with an initial draft of the Assessment completed by December. The proposed well-being assessment areas are listed below:

- 1 Holyhead and Holy Island
- 2 Talybolion
- 3 Lligwy and Twrcelyn
- 4 Aethwy and Seiriol
- 5 Bro Aberffraw and Bro Rhosyr
- 6 Canolbarth Môn and Llifon

In response to questions from the floor, Llio Johnson explained that the Assessment would reflect the present situation, based on data currently available, including the data available on the health of the population within specified areas. She added that the Assessment would be made available for use as part of impact assessments carried out in the future, eg Wylfa.

In response to a specific question with regard to the engagement process, Llio Johnson explained that national guidelines were in place with regard to what type of questions should be asked and that she would be more than happy to share the questions with Town and Community Councils beforehand.

Action: The proposed questions to be used during the consultation process to be shared with Town and Community Councils and the Elected Members of the County Council, with contact details for receiving comments.

3. 'Dewis Wales' website

A joint presentation was made by Alwyn Jones, Head of Adults Services, and Elin Williams, Older Adults Transformation Programme Manager, on the above website which was officially launched on 30 June this year and which supports the well-being of adults and families across Wales. The website includes information which can help individuals think about what is important to them, as well as information about local organisations and services that can help. Town and Community Councils were asked to raise awareness within their communities about this resource and to encourage local individuals and groups to register and include information about local events. It was noted that help was also available from Medrwn Môn on how to load information on the website.

Action: The link to the Dewis Wales website, together with other contact details, to be circulated to the Town and Community Councils.

4. **Recycling Rates**

Annwen Morgan gave a presentation on recycling rates on the island, in response to a request made at the Forum's meeting on 19 November 2015. It was noted that the recycling targets were 58% in 2015/16; 64% in 2019/20 and 70% in 2024/25.

Failure to reach these statutory targets could lead to fines from Welsh Government of £200 per tonne, based on the number of tonnes we are below the target. For Anglesey, this means that the Council would have to pay approximately £80k in fines for every 1% worse than the recycling target. The 2015/16 was achieved, with a recycling rate of 59.5%.

The following observations and queries were made as part of the ensuing discussion:

- 4.1 There is a need to raise awareness of the Council's success in reaching the recycling target for 2015/16, as well as the challenges ahead, by issuing a press release, with a copy to Town and Community Councils.
- 4.2 Not everyone knows about the Permit Scheme which exists at recycling centres for vehicles such as small vans, cars with trailers etc is it possible to raise awareness?
- 4.3 Is bulky waste recycled?
- 4.4 What are the costs of dealing with fly tipping?
- 4.5 Not everyone is willing to make the effort to recycle how much would it cost to establish a waste treatment centre locally?
- 4.6 Is it possible to name and shame individuals who refuse to comply with recycling requirements?
- 4.7 There is a danger that moving to three-weekly waste collections will lead to the loss of goodwill in terms making an effort to recycle.

Action: Response to the above matters, where relevant, to be circulated to Town and Community Councils.

5. Stakeholder Group

The minutes of the Stakeholder Group meeting held on 29 June 2016 were noted. Arising:

Public toilets

The Assistant Chief Executive referred to the fact that the Council had written to the relevant Community Councils, offering to transfer responsibility to them for the public toilets within their areas. It was noted that expressions of interest had been made for all but 3 of the toilets, namely Llanddona, Rhoscolyn and Traeth Bychan.

The Assistant Chief Executive said that those Community Councils that had expressed an interest had received details of historical running costs and draft heads of terms. She noted that additional expenditure was required on some of the toilets due to the condition of the buildings and explained that the Council wished to discuss further with the Town and Community Councils the options with regard to providing financial assistance, together with any other details the communities wished to discuss. She added that the assistance would include a continuous commitment by the County Council with regard to Council Tax costs. It was emphasised that the toilets would have to be closed and the buildings sold should it not be possible to transfer them by the time the County Council's cleaning contract expires at the end of March 2017. The relevant councils were encouraged to contact the Council as soon as possible to continue discussions.

Disappointment was expressed by Valley Community Council that these conditions were not made available to them when the County Council sought to transfer public toilets in the past.

6. National Grid – North Wales Connection Project

Annwen Morgan gave a presentation on the statutory consultation process that will take place over the coming months with regard to the above. It was noted that this would be the last opportunity for Town and Community Councils to present observations to National Grid and they were encourage to respond to the consultation.

It was emphasised that the purpose of this presentation was to raise awareness of the process and to offer to make arrangements to give Town and Community Councils access to independent technical expertise. Annwen Morgan suggested that it would be possible to arrange for an independent company to be available for a day, when Town and Community Councils could call in to see them. A suggestion was made from the floor that a discussion should take place amongst the Town and Community Councils in the first place.

A request was also made to re-arrange the meeting between the opposition group and the County Council that was deferred in December 2015.

Action:

The Council's Project Management Office to make appropriate arrangements to offer independent specialist advice.

The meeting deferred in December 2015 to be re-arranged.

7. AppMôn

John Thomas, ICT Business Transformation Manager, gave a presentation on App Môn, which is the Council's new, secure and completely bilingual app which makes it easy to request services or report issues anytime, anywhere, using a smart phone or tablet.

The Town and Community Councils were encouraged to use and raise awareness of the App in their communities.

8. Scrutiny Forum

The work programmes of the County Council's two Scrutiny Committees were submitted for information, namely the Corporate Scrutiny Committee and the Partnership and Regeneration Scrutiny Committee.

Geraint Wyn Roberts, Scrutiny Officer, outlined the role of the two Committees and said that the purpose of presenting the work programmes was to raise the profile of the scrutiny function and increase people's knowledge of the procedure. It was also explained that the work programmes and meeting agendas are available on the Council's website.

Additional items:

9. Agendas and minutes of the Liaison Forum

A request was made for a more formal process that would allow Town and Community Council's to include items on the Liaison Forum's agendas and that the minutes should be circulated more promptly.

Annwen Morgan emphasised that the County Council always welcomed requests for specific items.

Action: Town and Community Councils to be invited to request items when notification of the dates of the next meetings are circulated.

10. Shared Community Charter

In response to an enquiry about the latest position with regard to the Shared Charter, Huw Jones, Head of Democratic Services, explained that he intended to meet to discuss this during September with Luned Evans, North Wales Development Officer, Un Llais Cymru, and that he would report back to the next meeting of this Forum.

Action: The Shared Charter to be included on the agenda of the Liaison Group's next meeting.

The meeting ended at 8.45 pm.

Town and Community Councils Liaison Forum

The response of the Council's Waste Management Section to the questions and observations made at the Forum's meeting on 21 July 2016

1. There is a need to raise awareness of the Council's success in reaching the recycling target for 2015/16, as well as the challenges ahead, by issuing a press release, with a copy to Town and Community Councils.

This is on the agenda but we are holding back until the recycling rate is officially confirmed by the Welsh Government (the current figures are in draft form).

2. Not everyone knows about the Permit Scheme which exists at recycling centres for vehicles such as small vans, cars with trailers etc – is it possible to raise awareness?

Following the introduction of this scheme in 2013, many press releases were published to explain the changes and use was also made of the Council's Facebook and Twitter accounts to advertise this. All the information about the scheme is on the Council's website and staff at the Waste Management Office and site staff continuously provide information to the public, by answering questions etc.

3. Is bulky waste recycled?

Yes, all that is recyclable e.g. metal, wood, electronic items including freezers and fridges, furniture.

4. What are the costs of dealing with fly tipping?

As part of the contract with Biffa, the collection of waste as a result of fly tipping is part of a wider service which includes street cleaning, sweeping, beach cleaning and emptying rubbish bins. As a result of this, there is no specific, separate figure to demonstrate the true costs of clearing after fly tipping only.

5. Not everyone is willing to make the effort to recycle – how much would it cost to establish a waste treatment centre locally?

Due to the low tonnage of residual waste in Anglesey, it would not be costeffective to establish a local waste treatment site, eg a site that burns waste to create energy. Because of this, as part of a partnership of 5 Councils across North Wales, the Isle of Anglesey County Council is involved in joint working to establish a waste burning energy site which will deal with much more waste which is more cost-effective and sustainable.

6. Is it possible to name and shame individuals who refuse to comply with recycling requirements?

The Waste Management Section would not suggest naming individuals at this stage. It is currently better to work with individuals to educate them and to promote recycling. The move to collecting residual waste every 3 weeks will also prompt individuals to recycle more.

7. There is a danger that moving to three-weekly waste collections will lead to the loss of goodwill in terms of making an effort to recycle.

As part of the 3-weekly residual waste collections, all homes in Anglesey will receive an additional recycling box to recycle more materials. This will reduce the waste that goes in the black bins and will increase the total waste recycled.

Town and Community Councils Liaison Forum

Notes of the special meeting held on Thursday evening, 20 October 2016 at the Council Chamber, Llangefni at 7.00 pm

Present:

Town and Community Councils (T&CCs)

| Cllr S Zalot | Beaumaris |
|--------------------------|-----------------------|
| Cllr A Hughes | Bodorgan |
| Cllr Elfed Jones | Llanbadrig |
| Cllr M J Roberts | Llanddona |
| Cllr Hanna Huws | Llanfairpwll |
| Cllr Gareth Cemlyn Jones | Llanfairpwll |
| Cllr J E Lewis | Llangefni / Bodffordd |
| Cllr Bill Rowlands | Trearddur |

Isle of Anglesey County Council

| Cllr Ieuan Williams | Leader of the Council (Chair) |
|---------------------|---|
| Annwen Morgan | Assistant Chief Executive – Partnerships, |
| | Community and Service Improvement |
| Rhian Wyn Jones | Policy Officer |

Cllr Llinos Medi, Neville Evans (observer)

Also present:

Peter Hulson, Rod Griffin Arup

1. Apologies

Apologies for absence were received from the following:

Amlwch Town Council Holyhead Town Council Bodedern Community Council Cemaes Community Council Llaneilian Community Council Tref Alaw Community Council Trewalchmai Community Council

Cllrs John Griffith, Meirion Jones (Isle of Anglesey County Council) Katharine Harper Williams (Medrwn Môn)

2. Arup – Isle of Anglesey County Council's independent specialist advisors for the National Grid – North Wales Connection Project

The Leader explained that this meeting had been arranged in order to offer independent specialist advice to town and community councils with regard to the above consultation process. He welcomed Peter Hulson and Rod Griffin of Arup, the County Council's independent specialist advisors for the North Wales Connection Project, who were in attendance for this purpose.

A joint presentation was then made by the Arup representatives, explaining the context of National Grid's Section 42 consultation, how town and community councils can take part in the process and providing assistance as to how to respond to the Grid's project proposals. The presentation was followed by a question and answer session. The main general points covered during the meeting are summarised below:

- (1) A consultation feedback form has been provided by National Grid as part of their consultation pack, which is useful, but consultees may respond in whatever format they consider to be suitable.
- (2) Representations should be supported with verifiable evidence, wherever possible.
- (3) The reasoning behind, and benefits of, any alternative proposal should be clearly set out.
- Incorporate references to other recent projects (noting particularly transmission / distribution connection projects) elsewhere and refer to the reasoning behind those other cases for comparison purposes.
 Draw out the interpretation of statutory obligations / guidance between those projects and the North Wales Connection Project where relevant.
- (5) National Grid has a duty to have regard to all representations received during consultation. Whilst efforts should be made to respond within the consultation closing date of 16 December 2016, consultees should also note the value of continuing representations through to submission and into Examination.
- (6) It is important to use all routes available to make representations on both the content and structure of the consultation.
- (7) T&CC representatives were of the view that representations should be made on the impact on tourism and small businesses and sought the assistance of the County Council in obtaining relevant data to support the case.

Action: The Assistant Chief Executive to ask the Council's Economic Development service to provide all available data on tourism and to contact the Anglesey Federation of Small Businesses to request any relevant data for circulation to the T&CCs.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh

- (8) It was noted, for information, that the local Area Committee of One Voice Wales is also working on a response to the consultation. A Panel with co-opted external members has been formed and is working on a response on behalf of Anglesey T&CCs.
- There was a consensus amongst the T&CC representatives present (9) that consistency of response was important and that all town and community councils should be encouraged to respond to the consultation.

The Assistant Chief Executive gave an assurance that the specific points raised by T&CC representatives at this meeting would be taken into account by the County Council in preparing the required Local Impact Report. Arup was requested to provide a copy of their PowerPoint presentation, together with other useful links for circulation to T&CCs.

Action:

Arup to forward to the County Council a copy of the presentation, together with links to the consultation material and links to any other useful sources of information for circulation to T&CCs.

Hard copies of the consultation feedback form to be made available from the Council's Business Centre.

3. Next meeting

The next ordinary meeting of the Liaison Forum will be held on Thursday evening, 24 November 2016 at 7.00 pm.

The meeting ended at 8.30 pm.

Town and Community Councils Stakeholder Group

Minutes of the meeting held on 26 October 2016 at 5.30 pm

Present:

Town and Community Councils

| Cllr Richard Barker | Menai Bridge Town Council |
|----------------------|--|
| Cllr J E Lewis | Bodffordd Community/Llangefni Town Council |
| Cllr Margaret Thomas | Llangefni Town Council |
| Cllr Einion Williams | Llanfihangel Esceifiog Community Council |
| Cllr Stan Zalot | Beaumaris Town Council |

Isle of Anglesey County Council

| Cllr Ieuan Williams | Leader of the Council (Chair) |
|---------------------|---|
| Annwen Morgan | Assistant Chief Executive |
| Bethan Hughes-Jones | Lifelong Learning Co-ordinator (for item 2) |
| Rhian Wyn Jones | Policy Officer |

Menter Môn - Jackie Lewis; Bethan Fraser-Williams; Martin Price (consultant).

The Leader referred to the recent death of Councillor Gwynn Jones, Amlwch Town Council's representative on this Group. All those present stood for a minute's silence as a mark of respect.

1. Minutes of the last meeting

The minutes of the meeting held on 29 June 2016 were confirmed as a correct record.

Arising:

Partnerships Toolkit

The Assistant Chief Executive explained that an easy read version of the Partnerships Toolkit had now been finalised and that it would appear under the 'Community' page on the Council's website in due course, together with the original version of the Toolkit and the Council's Partnerships Policy. With regard to the explanatory workshops, it was noted that reference would be made to the toolkit during the engagement sessions as part of the Local Wellbeing Assessment to be held in locations across the island before Christmas.

2. Transfer of Libraries

It was noted that Martin Price Associates had been commissioned by Menter Môn to undertake a study of the practicalities of providing library services in partnership between the County Council and community organisations. Martin Price gave a presentation which was based on a report he had prepared on the findings of the study. The report looked at seven of the libraries - Amlwch, Beaumaris, Benllech, Cemaes, Menai Bridge, Rhosneigr and Niwbwrch. It was noted that Llangefni and Holyhead libraries, as well as the mobile library service, would remain under the direct management of the County Council under any model adopted.

The main points discussed are summarised below:

- The support of the local population needs to be secured at the outset, bearing in mind the need to attract a high number of volunteers.
- Creating, or extending the remit of, a community organisation with charitable status would lead to significant savings by automatically receiving an exemption of 80% from the National Non-Domestic Rates (NNDR).
- Bearing in mind that all the libraries in question are open for half the week or less, there is a need to identify inventive initiatives to make the best use of these buildings outside library hours.
- The County Council should work with the community organisations to consider all available options, with a view to finding innovative methods for providing community services.

It was noted that Menter Môn intended to arrange a meeting with officers of the County Council's Libraries Service during the next week, followed by discussions with the relevant community representatives. Menter Môn officers suggested that one option would be to hold a pilot with two libraries in the first instance.

In response to a request for clarity in terms of the timescale for preparing business cases, Jackie Lewis explained that having individual business cases in place by March/April 2017 would be realistic.

It was agreed that the report by Martin Price Associates would be circulated to the Group for information.

3. Public Conveniences

An update was provided by the Assistant Chief Executive on the transfer of public conveniences to communities. Although a number of town/community councils had expressed an interest - and the original timescale had been extended - no commitment to run public conveniences has been received from any council to date.

She referred to the cleaning contract that was due to expire on 31 March 2017 and explained that the County Council was looking at extending the length of the contract to allow more time for the communities to consider this matter further. Cllr Stan Zalot requested that the public conveniences in Beaumaris be transferred to the Town Council, rather than the lease agreement arrangement that is currently in place. Also, as the conveniences are close to Beaumaris Castle, he sought the support of the County Council in the Town Council's negotiations with Cadw with regard to the maintenance costs of the public conveniences. It was agreed that the County Council would discuss these issues further with Beaumaris Town Council.

It was noted that the Assistant Chief Executive would provide a further update on the transfer of public conveniences to the next meeting of the Liaison Forum to be held on 24 November 2016.

4. Vision for Llangefni

The Assistant Chief Executive explained that a meeting of the Llangefni Partnership was held in September to discuss the way forward in terms of collaboration. It was noted that the next meeting would be held in Coleg Menai on 3 November to discuss governance issues and identify workstreams, with a view to putting a vision in place by March 2017.

5. Budget 2017/18

Copies were circulated of a draft consultation plan for the County Council's budget proposals for 2017/18. Although the Council had received a small increase in the Welsh Government's draft settlement, the Leader emphasised that the financial pressures remain.

It was noted that the consultation period will take place between 11 November and 16 December 2016 and that the County Council will be expected to adopt its final budget during February 2017.

The Leader said that attendance at the 'drop in' sessions held across the island last year had been disappointing and he explained that he intended to hold similar sessions by request only this year. He asked the town council representatives present to let him know if they would like such a session held in their respective areas.

A request was made for more details about the draft budget so as to demonstrate how the County Council can justify the proposals made.

6. Next meeting of the Liaison Forum

It was noted that the next meeting of the full Liaison Forum would be held on Thursday evening, 24 November 2016 at 7 pm.

The meeting ended at 6.45 pm.